



SGSECURE
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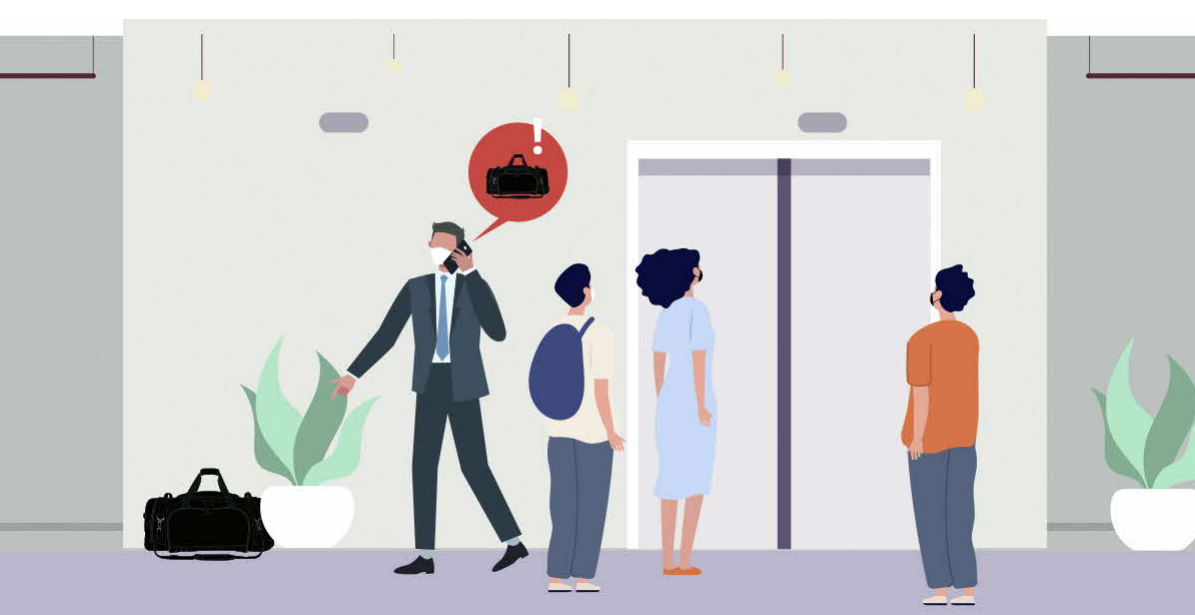
BEING PREPARED FOR THE NEW NORMAL



2022
JANUARY

As hybrid work arrangements become the norm, it is critical for businesses to be prepared against the risk of both physical and cyber attacks or incidents. Here, we have identified three key areas that businesses can focus on to better protect themselves.

WORKPLACE VIGILANCE



As more employees return to the office, it is vital to remind them of key emergency procedures and the importance of being vigilant at the workplace. For example, they should report any suspicious behaviour around secured access points, parcels with unusual chemical odours or suspicious emails to security personnel immediately.

CYBERSECURITY



Protect your digital assets by ensuring cybersecurity measures such as antivirus software and firewalls are up to date. Your employees should also be kept abreast of the latest cybersecurity news, and trained to identify and report phishing and radical materials found online.

COMMUNICATION PROTOCOL



It is necessary to establish clear communication channels for daily work and effective reporting of any threats or crises, as well as on- and off-site incidents. You should also update internal and external stakeholders' contact information regularly so that they can be informed promptly when an issue arises.

To learn more on how businesses can be better prepared for the new normal, join our **SGSecure@Workplaces Webinars on Crisis Communications and Leadership (28 Feb)** and **Mental Wellness and Resilience (16 Mar)**. Both webinars will be held via Zoom — register your interest by emailing us at SGSecure_Workplaces@mom.gov.sg.

✓ PREPARE YOUR WORKFORCE ✓ PROTECT YOUR WORKPLACE ✓ PARTNER YOUR COMMUNITY

-SGSecure@Workplaces Bulletin-

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