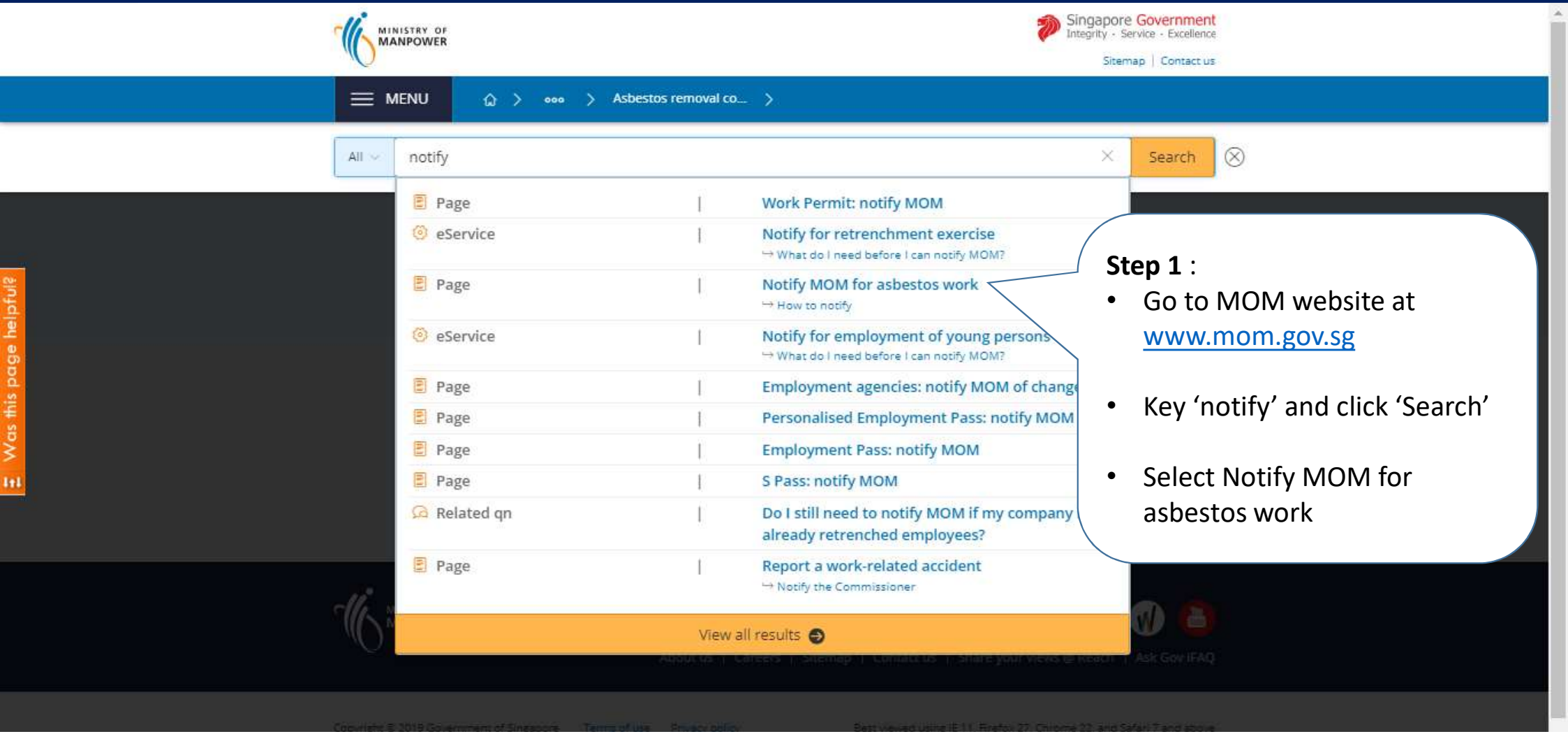
Step-by-Step Guide to obtain Workplace Number for Asbestos Notification



Step 1 :

- Go to MOM website at www.mom.gov.sg
- Key ‘notify’ and click ‘Search’
- Select Notify MOM for asbestos work

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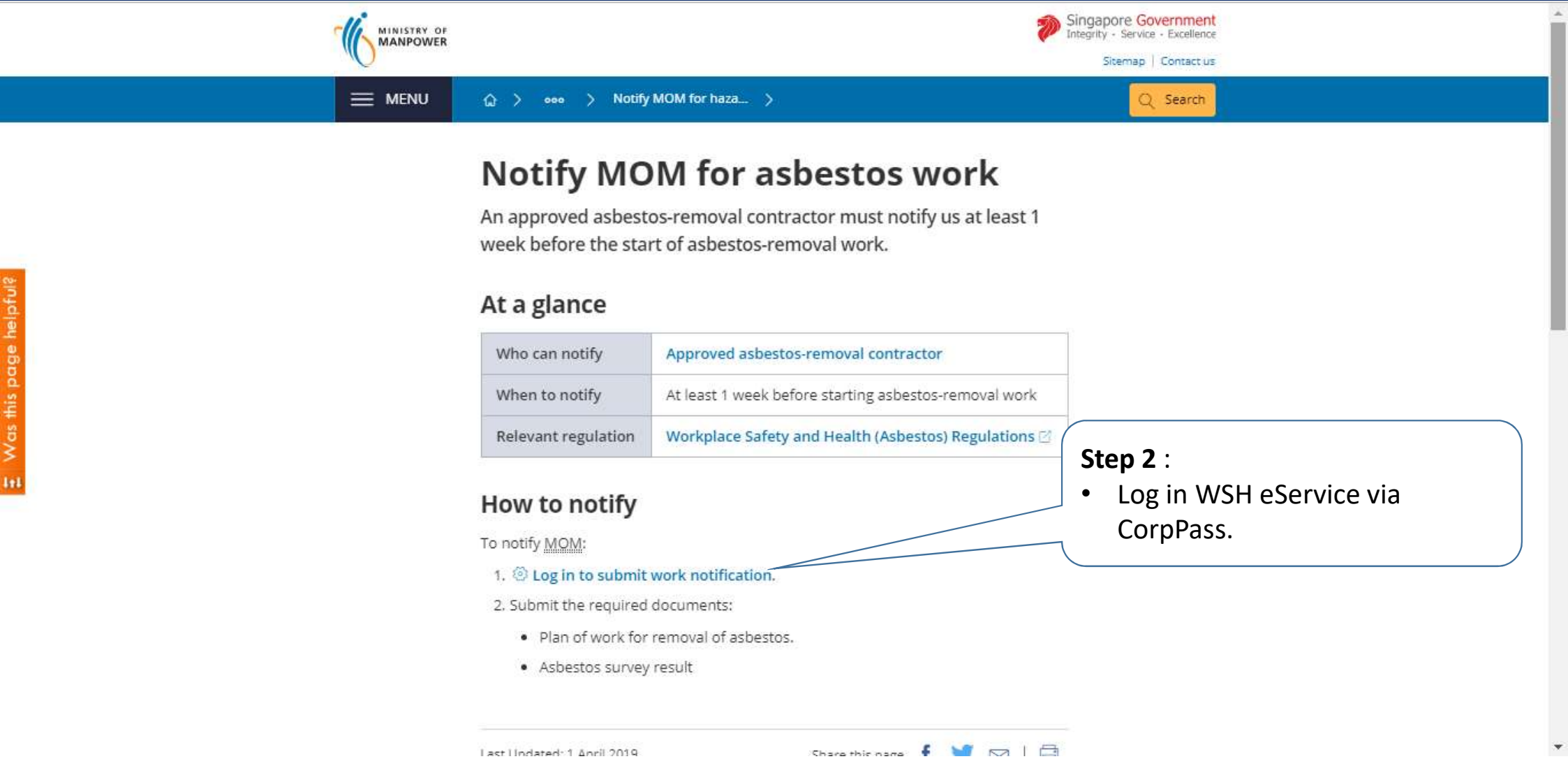

Step 2 :

- Log in WSH eService via CorpPass.

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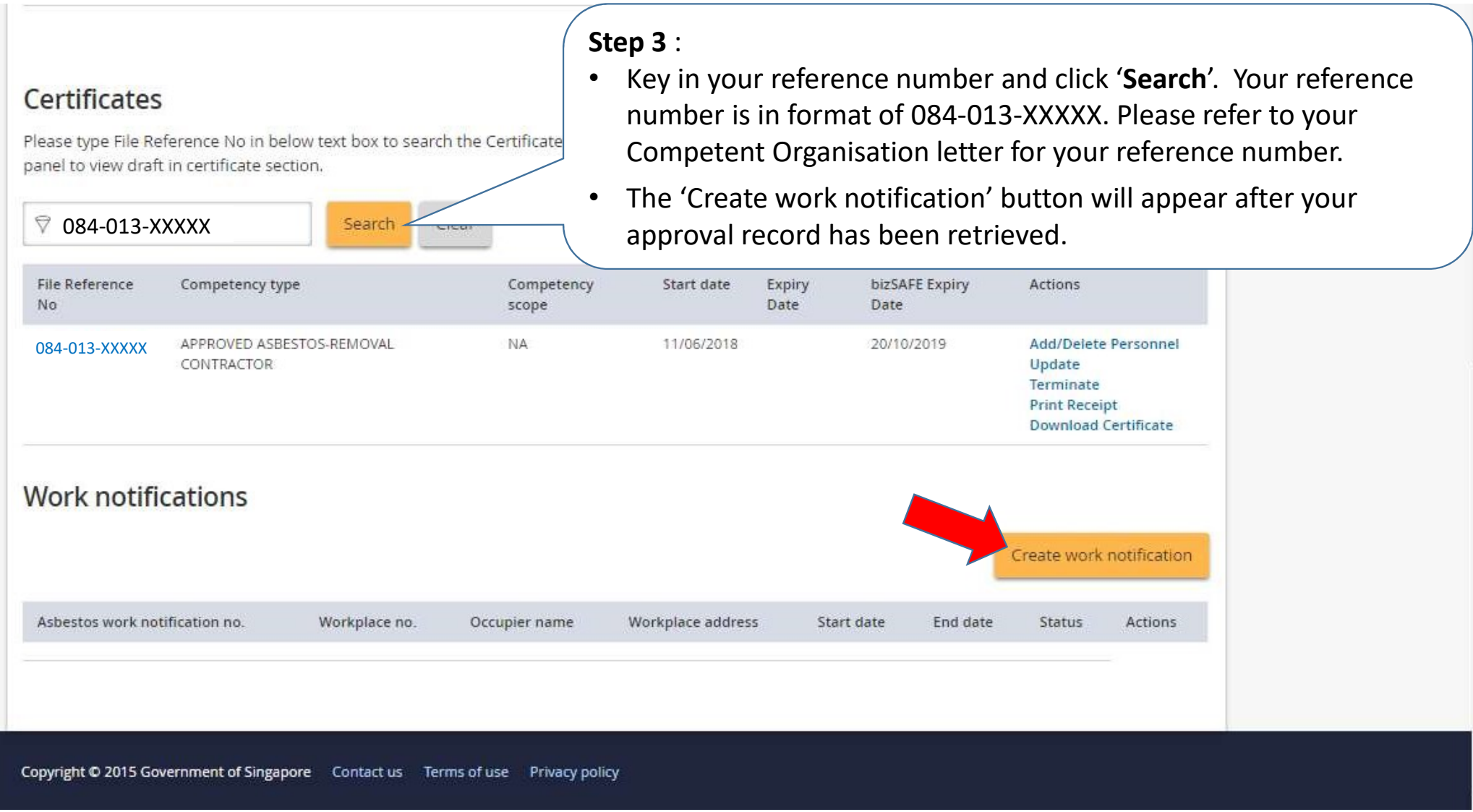
Step 3 :

- Key in your reference number and click '**Search**'. Your reference number is in format of 084-013-XXXXX. Please refer to your Competent Organisation letter for your reference number.
- The 'Create work notification' button will appear after your approval record has been retrieved.



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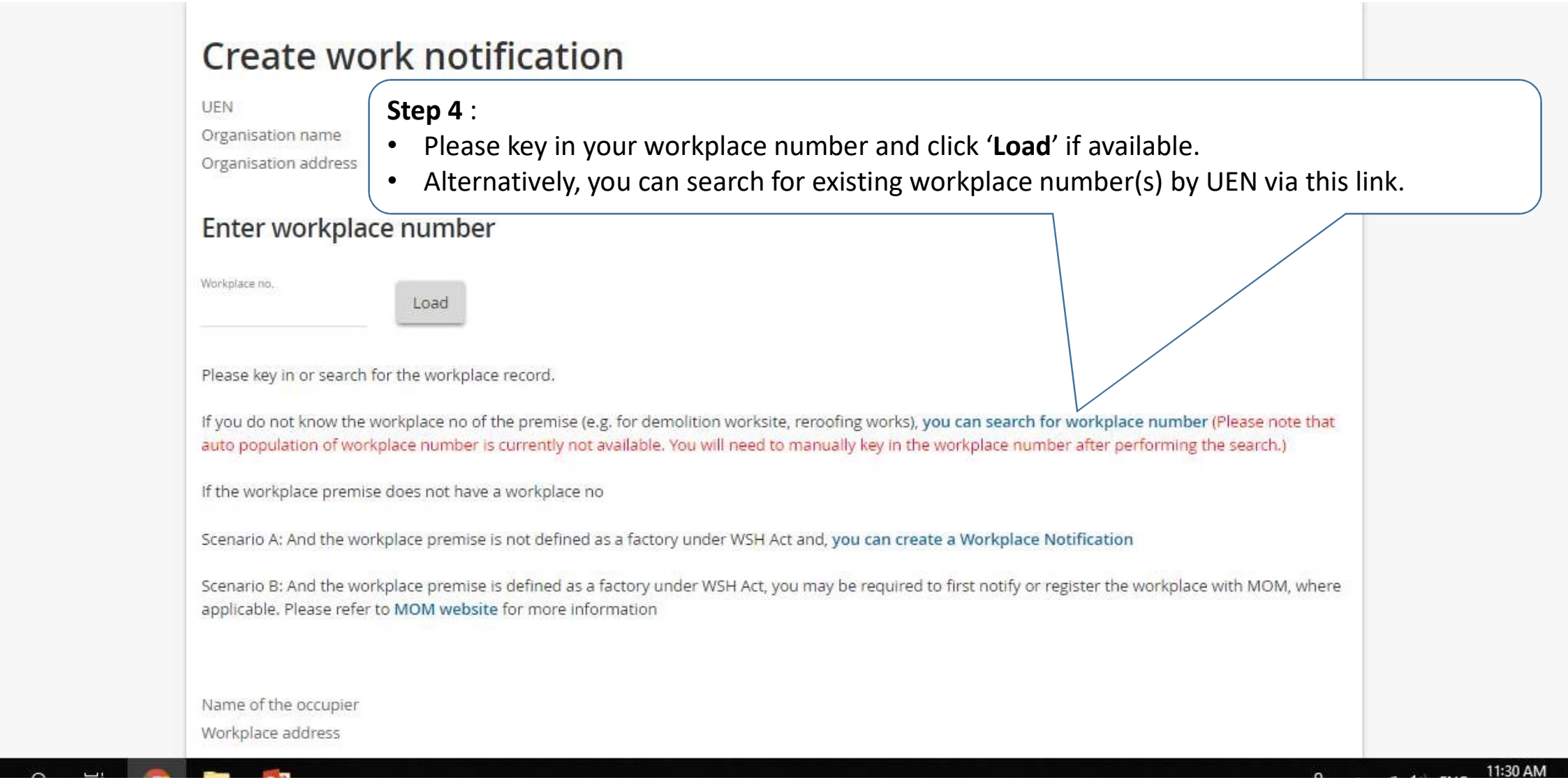

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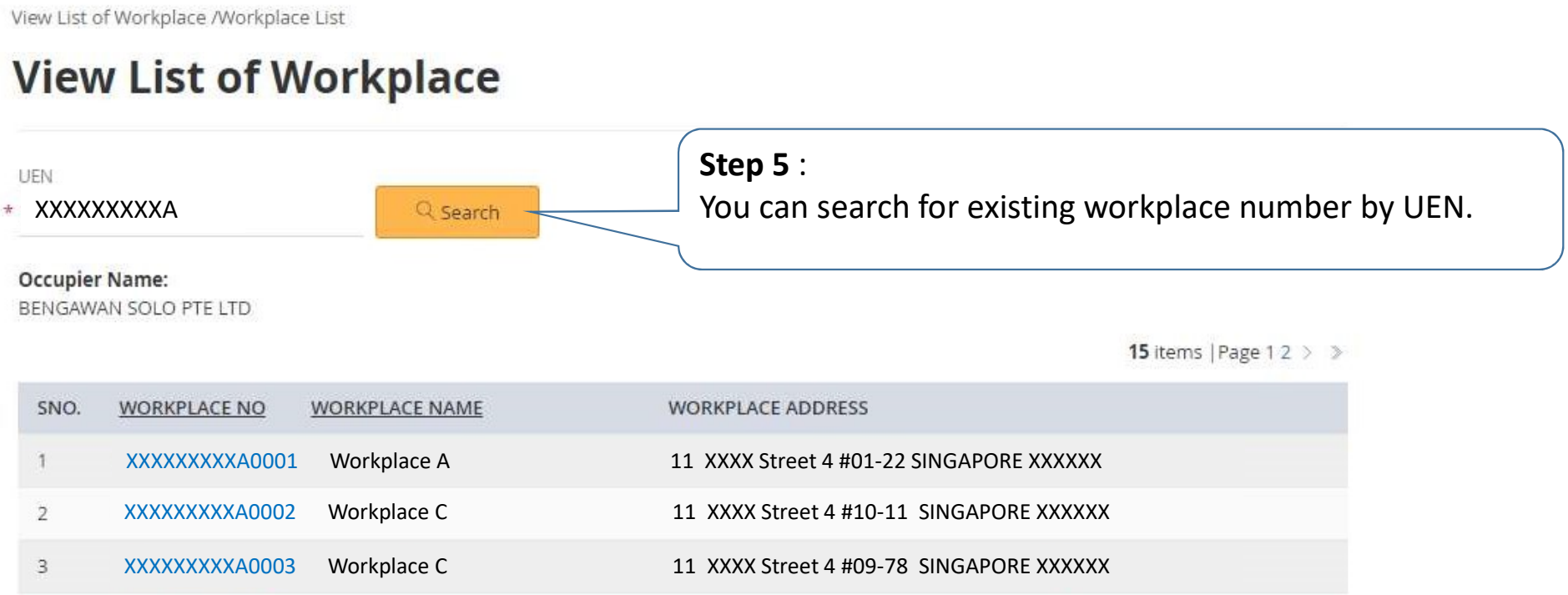

Step 5 :
You can search for existing workplace number by UEN.

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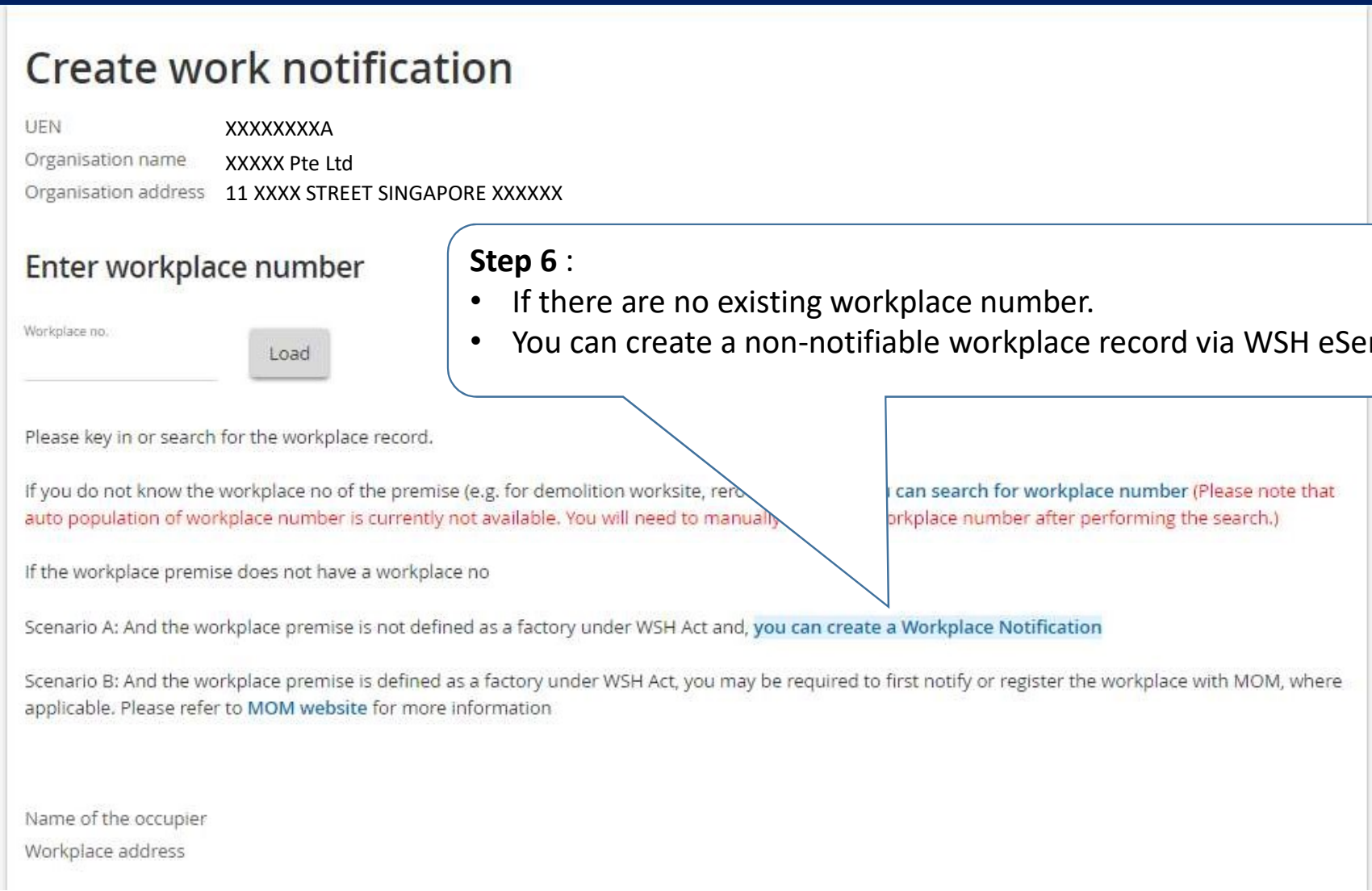
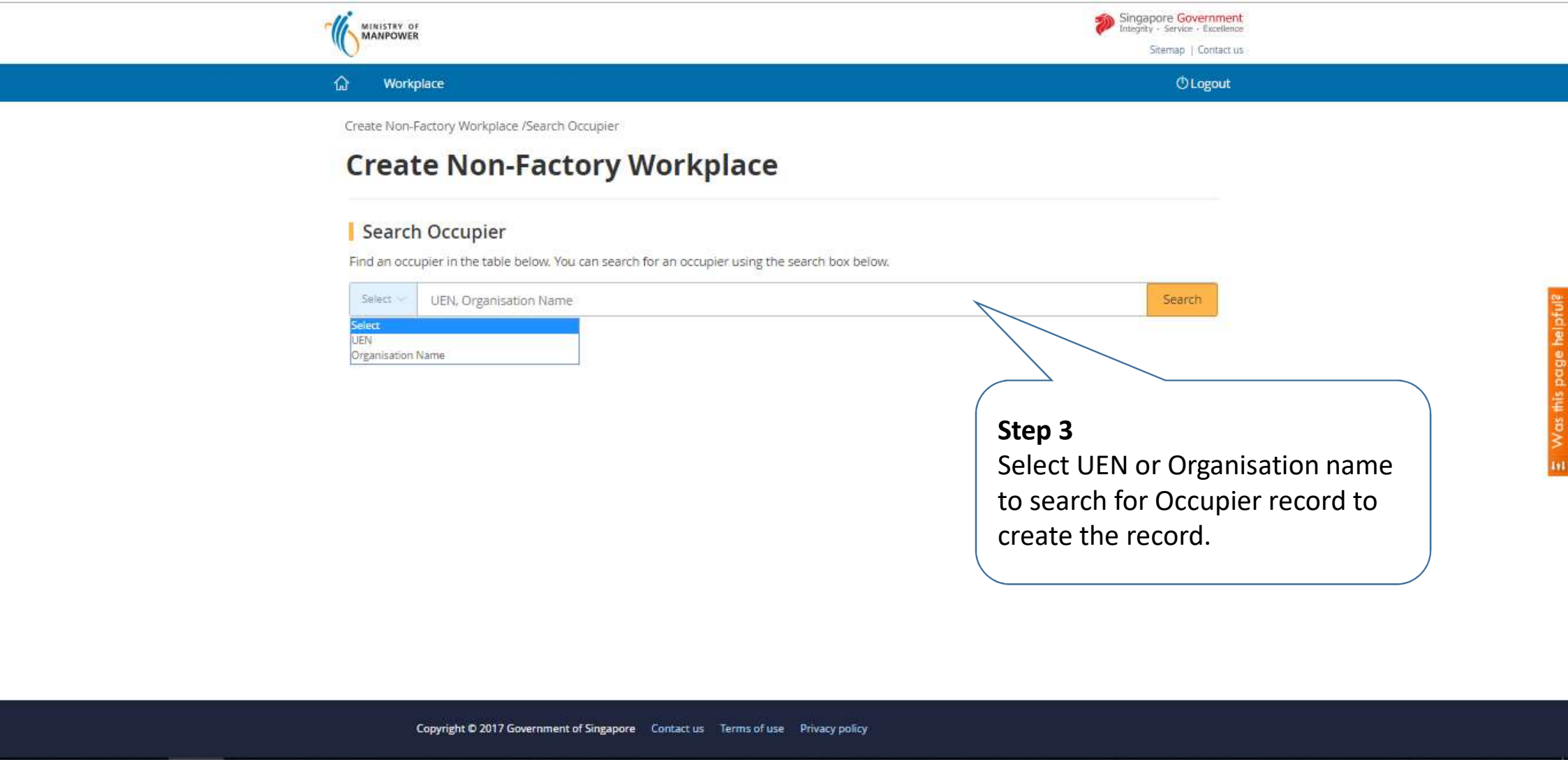


Step 6 :

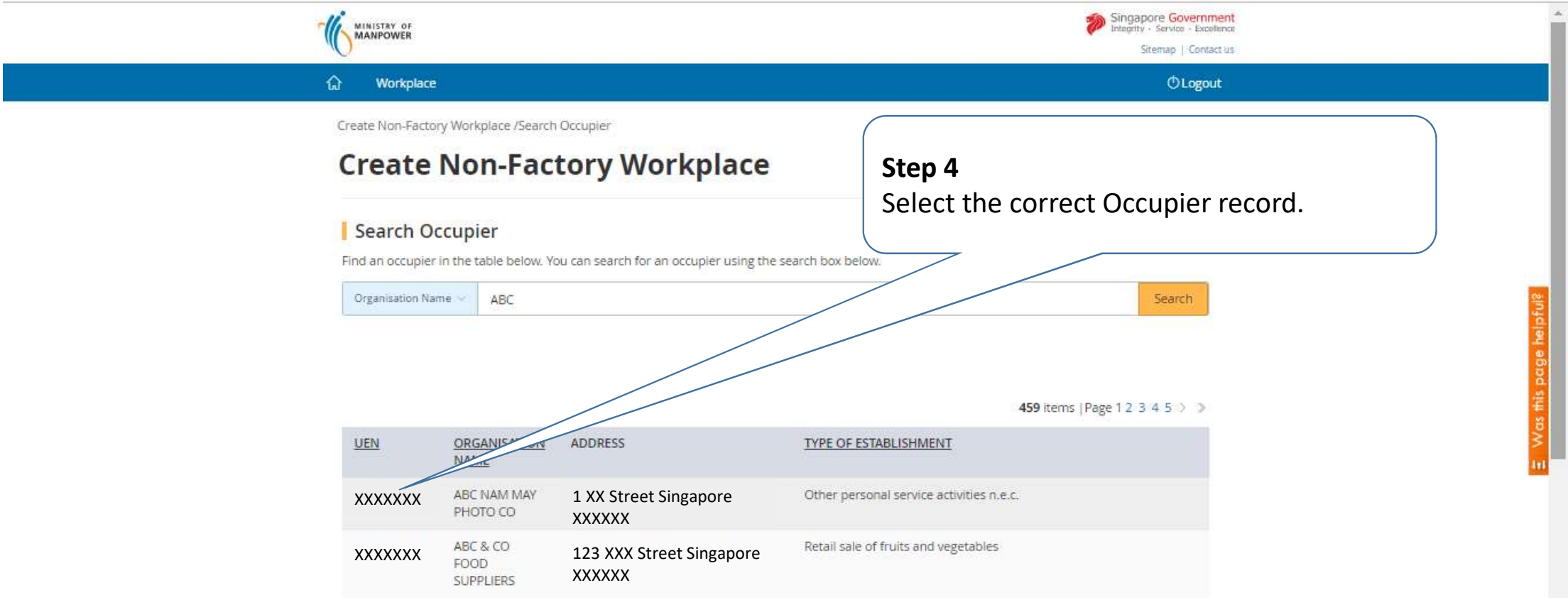
- If there are no existing workplace number.
- You can create a non-notifiable workplace record via WSH eService.

Step by Step Guide to create Non-Notifiable Workplace Record



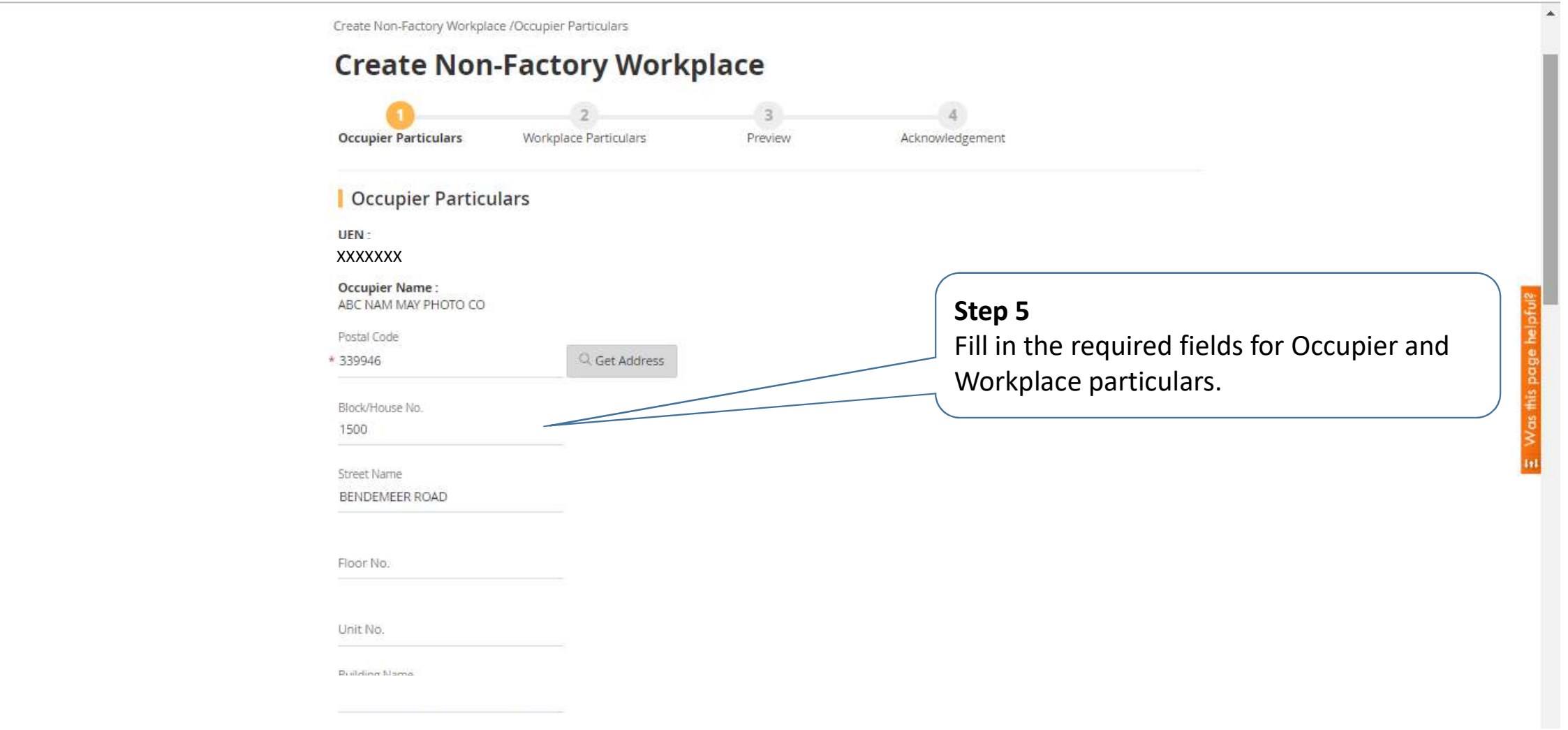
Step 3
Select UEN or Organisation name to search for Occupier record to create the record.

Step by Step Guide to create Non-Notifiable Workplace Record



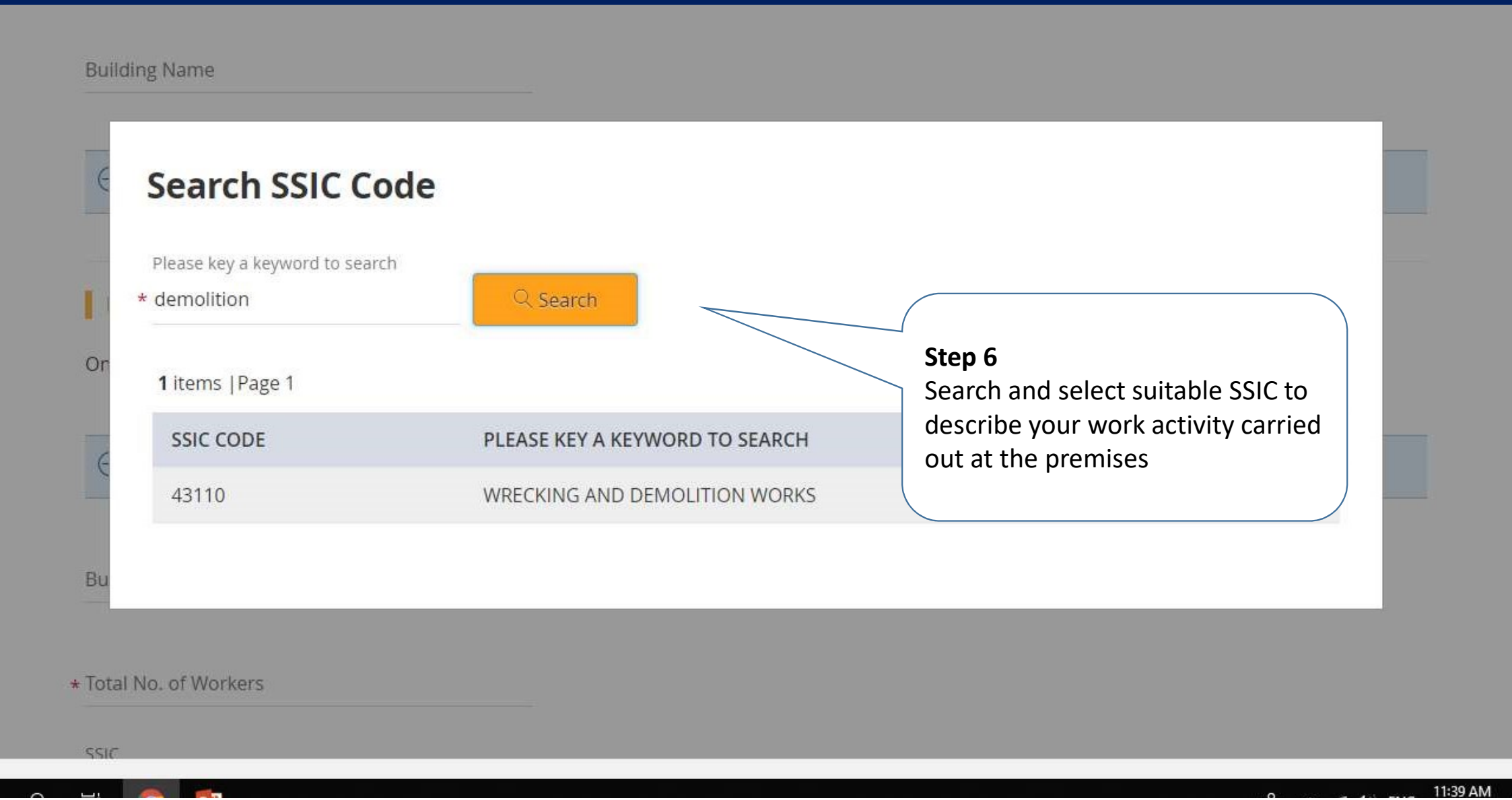
Step 4
Select the correct Occupier record.

Step by Step Guide to create Non-Notifiable Workplace Record

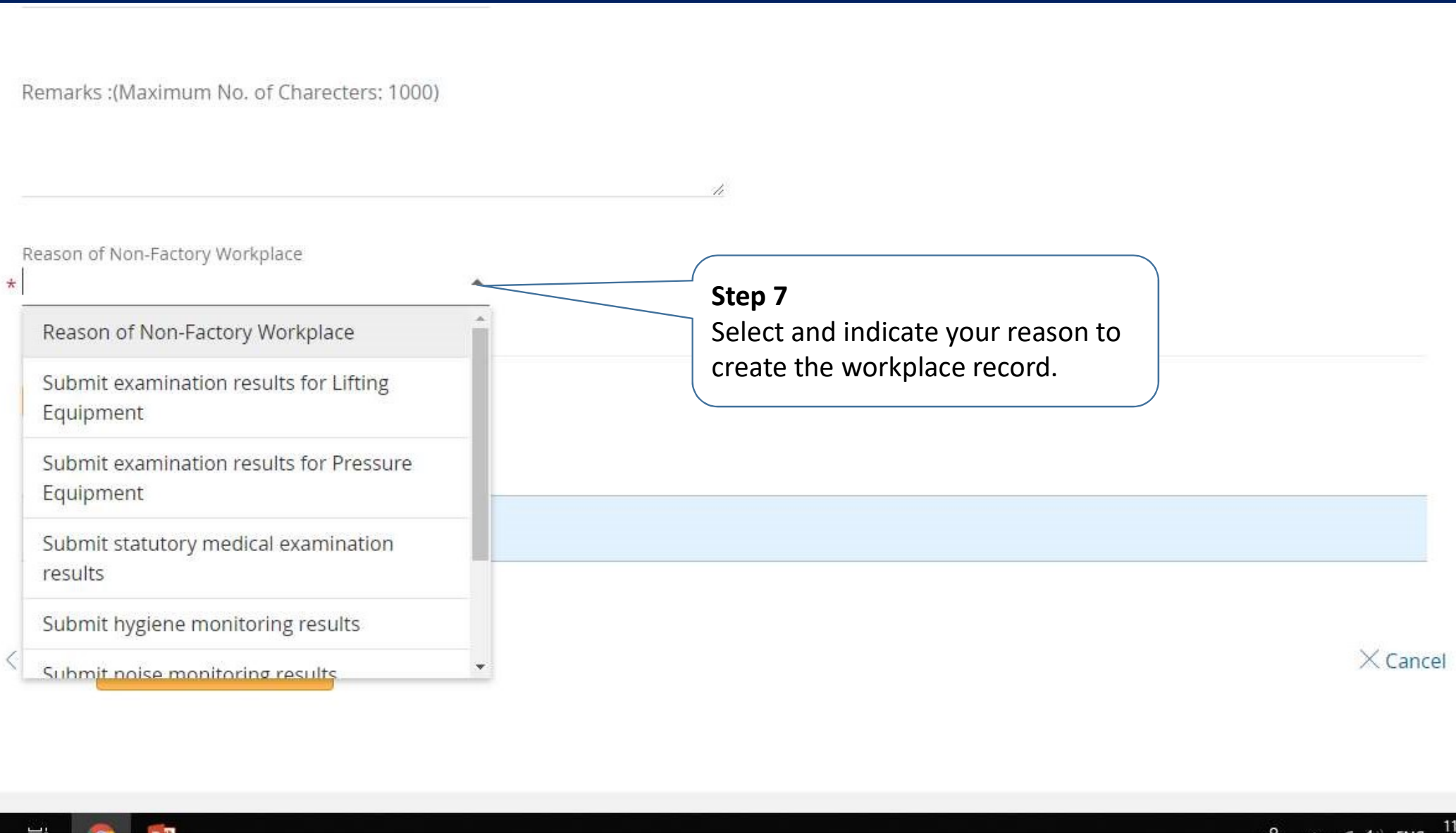


Step 5
Fill in the required fields for Occupier and Workplace particulars.

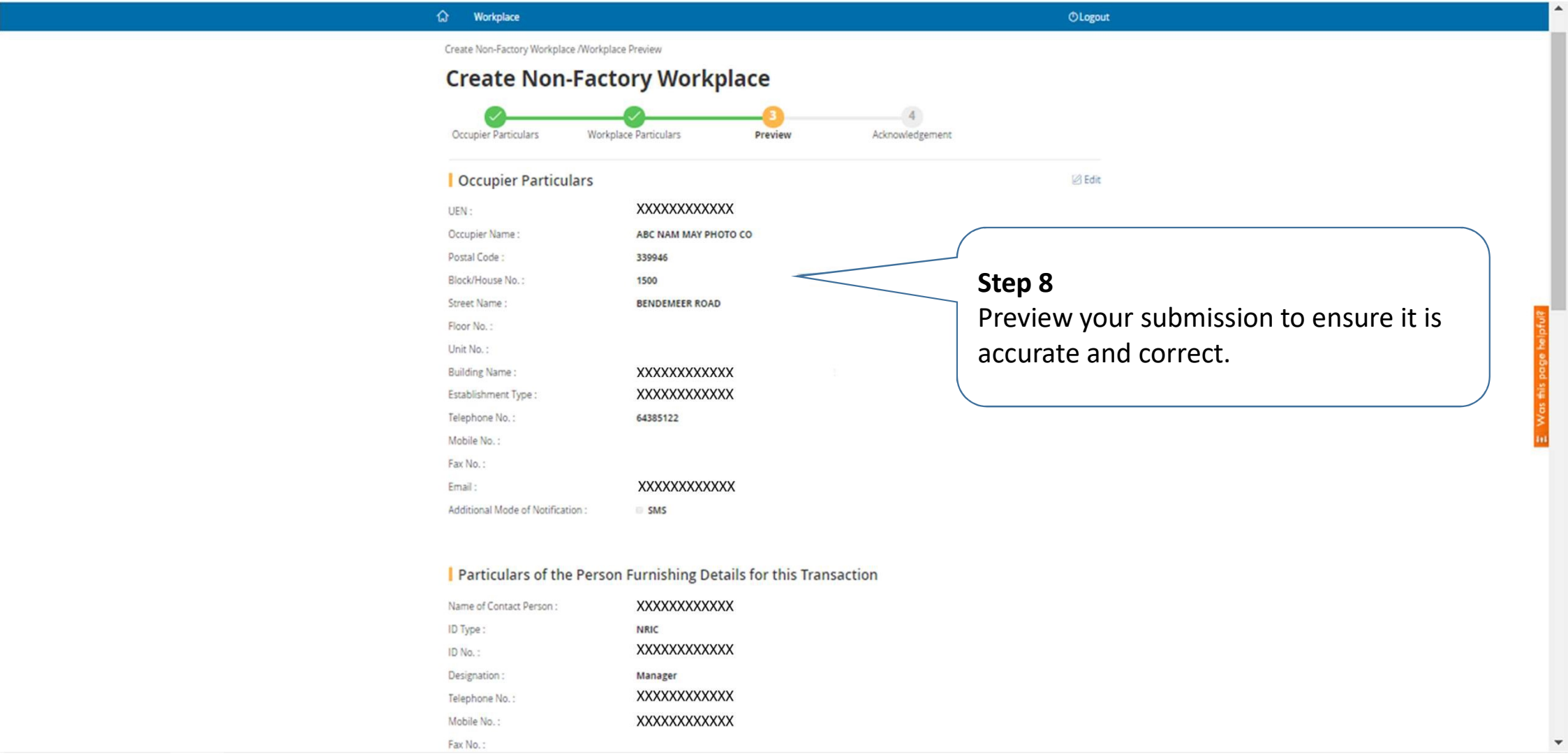
Step by Step Guide to create Non-Notifiable Workplace Record



Step by Step Guide to create Non-Notifiable Workplace Record

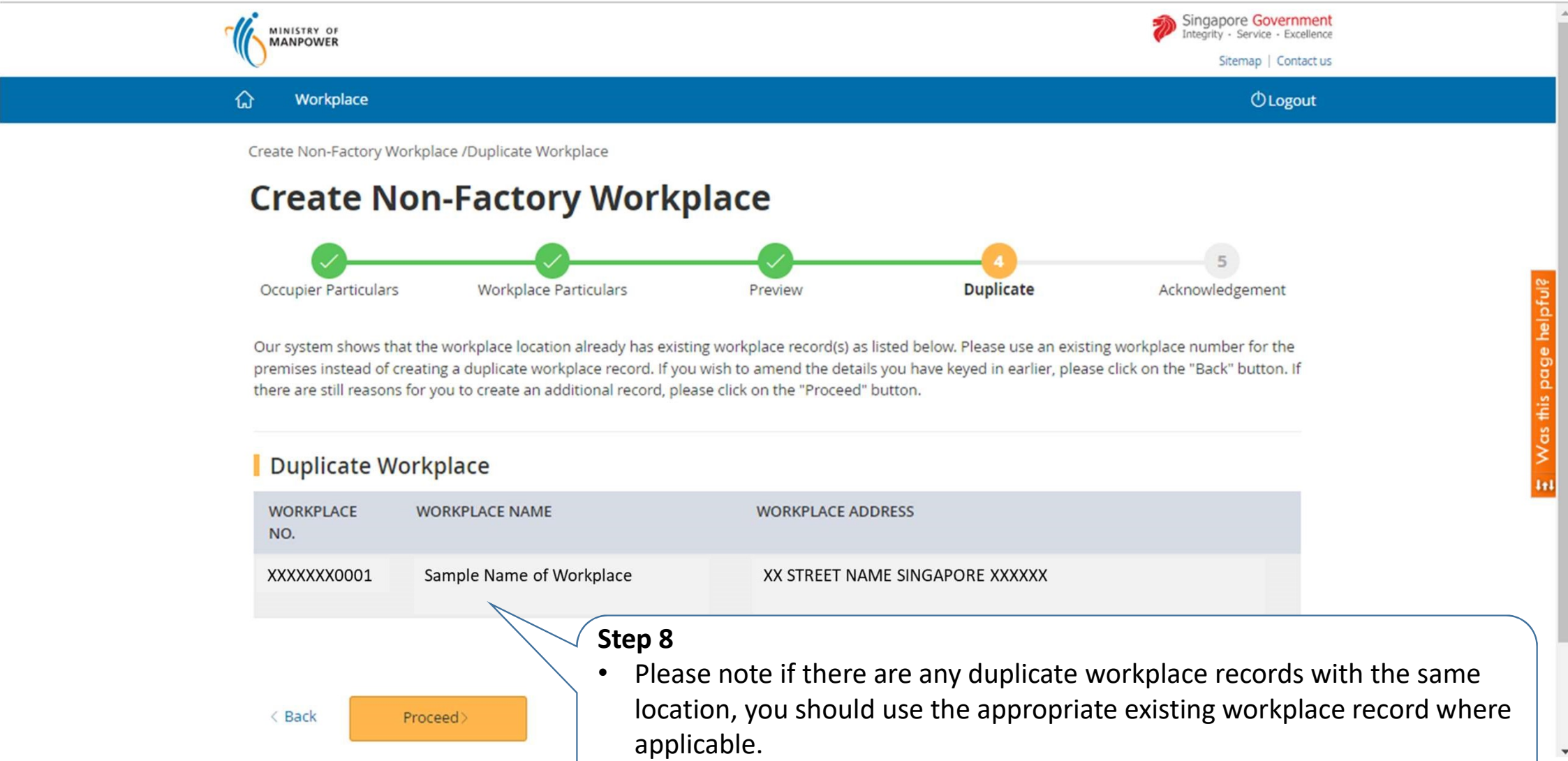


Step by Step Guide to create Non-Notifiable Workplace Record



Step 8
Preview your submission to ensure it is accurate and correct.

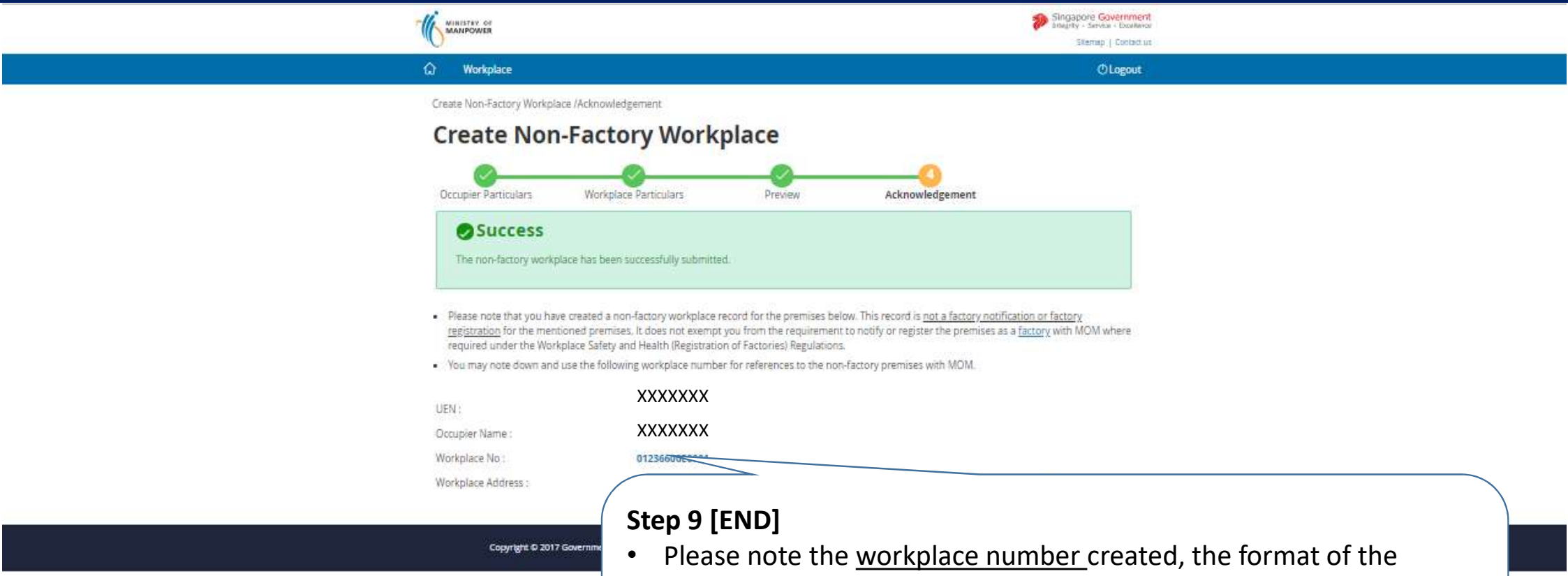
Step by Step Guide to create Non-Notifiable Workplace Record



Step 8

- Please note if there are any duplicate workplace records with the same location, you should use the appropriate existing workplace record where applicable.
- If not, please click ‘Proceed’.

Step by Step Guide to create Non-Notifiable Workplace Record



Step 9 [END]

- Please note the workplace number created, the format of the workplace number is your entity UEN followed by 4 digits.
- Please print the acknowledgement page for your future reference. You will not be able to retrieve the acknowledge after closing this transaction.